

# **OXFORD POLICE DEPARTMENT**

**Chief of Police**

Jeff McCutchen

## **SPECIAL EVENT, PARADE, OR PUBLIC ASSEMBLY PERMIT**

In accordance with City of Oxford Municipal Code, 2008-12, The City of Oxford Police Department does hereby grant the petitioner, permission to hold speaking event on the following date(s), time(s), and location:

**102-640. - Fees.**

A nonrefundable fee of \$25.00 to cover administrative costs of processing the permit shall be paid to the City of Oxford by the applicant when the application is filed.

**Name of Applicant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Name of Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Organization Director:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**On Site Contact Person:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Telephone:** \_\_\_\_\_

**Requested Date(s):** \_\_\_\_\_

**Requested Time(s):** \_\_\_\_\_

**Requested Location(s):** \_\_\_\_\_

**Type of Event:** \_\_\_\_\_

**Designation of any Public Facilities and / or Equipment to be utilized:**

**Detailed Route Information, Start to Finish:**

**Spacing Intervals to be maintained between units of such parade or assembly:** \_\_\_\_\_

**Area/Width of Street, Sidewalk, or Public Area to be used by event:** \_\_\_\_\_

**Expected Number of Participants and/or vehicles, animals, etc.:** \_\_\_\_\_

**Number of expected Spectators:** \_\_\_\_\_

**Assembly Point and time of Participants:** \_\_\_\_\_

*Description of any type of recording equipment, signs, banners, attention getting devices to be used for the event:*

*Special Detail Instructions:*

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

**Permit Approved By:**

\_\_\_\_\_  
Chief of Police

\_\_\_\_\_  
Date

\_\_\_\_\_  
Time

*Copies To:*

- Mayor*
- City Attorney*
- Fire Chief*
- City Engineer*
- Other*

*Attachments:*