



THE CITY OF
OXFORD

AGENDA

City of Oxford
Board of Aldermen
Regular Meeting
Tuesday, March 4, 2025, 5:00pm-7:00pm
City Hall Courtroom

Notice that certain aldermen or commissioners may be included in the meeting via teleconference, subject to the City of Oxford Code of Ordinances, Section 2-82.

1. Call to order.

2. Adopt the agenda for the meeting.

3. Mayor's Report

4. Authorize the approval of the minutes of the Regular Meeting on [February 18, 2025](#) and the Special Meeting on [February 26, 2025](#). (Ashley Atkinson)

5. Authorize the approval of accounts for all city departments. (Ashley Atkinson)

6. Consider the consent agenda:
 - a. Fixed Assets Management:
 - i. [Request permission to declare equipment surplus](#) in the Buildings & Grounds Department and authorize its disposal. (Greg Pinion)
 - ii. [Request permission to declare equipment surplus](#) in the Oxford Police Department and authorize its disposal. (Jeff McCutchen)

 - b. Grants:

 - c. Human Resources:
 - i. Request permission to hire an employee in the Oxford Utilities Department. (Braxton Tullos)
 - ii. Request permission to accept the retirement of an employee in the Oxford Utilities-Electric Division. (Braxton Tullos)
 - iii. Request permission to accept the retirement of an employee in the Oxford Fire

- Department. (Braxton Tullos)
 - iv. Request permission to approve volunteers for the Oxford Animal Resource Center. (Kelli Briscoe)
 - v. Request permission to accept the resignation of multiple Part-Time employees in various departments. (Braxton Tullos)
 - vi. Request permission to hire two employees in the mTrade Park Department. (Braxton Tullos)
 - vii. Request permission to accept the resignation of an employee in the Development Services-Building Department. (Braxton Tullos)
- d. Miscellaneous:
- i. Request permission to approve donations for the benefit of the Oxford Animal Resource Center. (Kelli Briscoe)
 - ii. Request approval of [water and/or sewer adjustments](#) in accordance with the Oxford Utilities Leak Adjustment Policy. (Rob Neely)
- e. Travel Requests:
- i. Request permission for an employee to attend the MS Municipal Judges Conference on May 28-30, 2025 in Biloxi, MS at no cost to the City. (Nickie Denley)
 - ii. Request permission for three employees to attend Congressional Meetings in Washington, DC on March 10-13, 2025 at an estimated cost of \$4,000.00.
 - iii. Request permission for three employees to attend a Code Academy Class on April 14-18, 2025 in Mobile, AL at an estimated cost of \$6,641.50. (Johnathan Mizell)
 - iv. Request permission for up to three employees to attend Instructor Development on April 11-17, 2025 in Oxford at an estimated cost of \$400.00. (Jeff McCutchen)
 - v. Request permission for an employee to attend Supervising Critical Incidents on March 27-28, 2025 in Oxford at an estimated cost of \$311.00. (Jeff McCutchen)
 - vi. Request permission for an employee to teach at the Police Academy in Moorhead, MS on March 12-13, 2025 at no cost to the City. (Jeff McCutchen)
 - vii. Request permission for an employee to teach at the Police Academy in Moorhead, MS on April 27-28, 2025 at no cost to the City. (Jeff McCutchen)
 - viii. Request permission for two employees to attend Core Pipeline Safety Training on March 10, 2025 in Oxford at no cost to the City. (Jeff McCutchen)
 - ix. Request permission for two employees to attend DRE Training on March 3-April 2, 2025 in Tupelo, MS at no cost to the City. (Jeff McCutchen)
 - x. Request permission for an employee to attend First Amendment Issues for Supervisors on March 17-April 11, 2025 in Oxford at an estimated cost of \$350.00. (Jeff McCutchen)
 - xi. Request permission for an employee to attend CIT Dispatch Training on March 19-20, 2025 in Grenada, MS at no cost to the City. (Jeff McCutchen)
 - xii. Request permission for an employee to attend the Regional Fire Prevention Conference on April 16-18, 2025 in Memphis, TN at an estimated cost of \$55.20. (Joey Gardner)
 - xiii. Request permission for an employee to attend the Firefighter Wellness & Suicide Prevention Conference on March 19-21, 2025 in Nashville, TN at an estimated cost of \$1,861.24. (Joey Gardner)
 - xiv. Request permission for an employee to attend TVPPA Annual Conference on May 18-21, 2025 in Biloxi, MS at an estimated cost of \$1,803.00. (Rob Neely)
 - xv. Request permission for an employee to attend the MS Floodplain Conference on April 7-10, 2025 in Natchez, MS at an estimated cost of \$828.30. (Hollis Green)

7. [OPC Annual Report](#). (Seth Gaines)

8. Recognize the MRPA Professional of the Year, Felisa McKnight. (Seth Gaines)

9. [Consider new fee schedule](#) for the OPC Pool for the 2025 season. (Seth Gaines)

10. [Discuss the OPC Park Inventory Project](#) with master planning ideas. (Seth Gaines)

11. Request permission to advertise for an RFP for additional light displays for Holly Jolly Holidays 2025. (Kinney Ferris/Clay Brownlee)

12. [Request permission to approve a Parade/Assembly permit](#) for the Lafayette County Democratic Party to host a demonstration on March 8, 2025 from 10:00am-11:00am. (Jeff McCutchen)

13. [Request permission to approve a Parade/Assembly permit](#) for the Oxford-Lafayette County Chamber of Commerce to host a 5K, 10K, and kid's fun run on April 26, 2025 from 4:00am-12:00pm. (Jeff McCutchen)

14. [Request permission to approve a Parade/Assembly permit](#) for CASA of North MS to host a 5K and kid's fun run on March 29, 2025 from 5:00am-10:00am. (Jeff McCutchen)

15. [Consider bids received](#) for the Woodlawn Davis Park Trail Extension Project. (Mark Levy)

16. Consider Change Order #3 from JP Corp for unforeseen additions and owner requested items for the Oxford Swimming Pool Renovation Project. (Mark Levy)

17. [Consider a request from Blackburn Construction, Inc.](#) for Sunday work at The Pearl, Phase II in Oxford Commons. (John Crawley)

18. [Consider a request from RH-Design Build](#) to work on Sundays in March and April to construct The Belle within The Lamar Development. (John Crawley)

19. [Consider a request from Seeker Properties, LLC](#) for permission to place a lift for exterior painting in front of Boure' Restaurant during the week of March 17-22, 2025 and to also place a roll-off dumpster in the same area. (John Crawley)

20. [Request permission to accept the bids](#) received and award a contract for the Oxford Conference Center Re-Roof Project. (John Crawley)

21. [Consider approval of a General Services Contract](#) with HDR Engineering, Inc. for professional engineering services. (John Crawley)

22. [Consider Change Orders #2 and #3](#) for the SR7 Water & Sewer Relocation Project, Phase IIB. (John Crawley)

23. Consider Change Order #1 and Pay App #1 for the mTrade Roundabout Project. (John Crawley)

24. [Consider a request](#) for an intersection conversion at Heritage Drive and Anderson Road. (John Crawley)

25. Consider an executive session.

26. Recess to meet at 1:00pm on Wednesday, March 5th.